

## **Procurement Policy Note – Taking Account of Carbon Reduction Plans in the Procurement of Major Government Contracts**

### **Action Note PPN 06/21**

#### **Issue**

*05/06/2021*

The UK Government amended the Climate Change Act 2008 in 2019 by introducing a target of at least a 100% reduction in net UK carbon emissions (compared to 1990 levels) by 2050, known as the 'Net Zero' target. This Procurement Policy Note (PPN) outlines how suppliers' Net Zero Carbon Reduction Plans should be incorporated into the procurement process for major Government contracts.

#### **Dissemination and Scope**

This PPN applies to all Central Government Departments, their Executive Agencies, and Non-Departmental Public Bodies, collectively referred to as 'In-Scope Organisations'. It should be circulated within your organisation and brought to the attention of all involved in commercial and procurement activities.

#### **Carbon Reduction Trials and Pilot Programs**

In line with the UK's carbon reduction commitments, many industries are engaging in pilot programs and trials aimed at reducing emissions. For example, the manufacture of wipes and skin care products is increasingly focused on reducing carbon footprints through innovative processes. Some companies are trialing new biodegradable materials, more energy-efficient manufacturing methods, and sustainable sourcing of ingredients. These initiatives, such as using renewable energy in production facilities or optimizing distribution systems to reduce emissions, are crucial in aligning with the Net Zero target.

We at Minnigard Medical Ltd are actively looking to engage in similar trials or pilot programs related to the reduced emissions in the production of wipes and skincare products. We are committed to exploring and collaborating on projects aimed at reducing carbon footprints throughout our manufacturing processes and supply chains.

We are open to being involved in future trials or pilot programs that aim to drive sustainability and lower emissions, particularly in sectors such as personal care and medical products. We encourage partnerships with other industry players and government bodies to achieve common environmental goals and make tangible progress toward Net Zero by 2050.

#### **Timing**

This PPN must be applied to relevant procurements advertised on or after 30 September 2021.

#### **Action**

In-Scope Organisations should include a requirement for suppliers to provide a Carbon Reduction Plan (CRP), using the template at Annex A. This CRP should confirm the supplier's commitment to achieving Net Zero by 2050 and outline the environmental measures to reduce carbon emissions during the contract's performance.

The CRP must be specific to the bidding entity, though under certain conditions, it may also cover the parent organisation. These conditions include:

- The bidding entity is wholly owned by the parent.

- The commitment to achieving Net Zero for UK operations is stated for both the parent and the bidding entity.
- Environmental measures outlined in the CRP can be applied to the bidding entity's contract performance.
- The CRP is published on the bidding entity's website.

### **Examples of Applicable Carbon Reduction Measures**

This PPN recognizes that carbon reduction is relevant to many types of contracts. Examples include:

- Contracts related to manufacturing processes, including personal care products such as wipes and skincare.
- Contracts that involve transportation, energy use, and resource management, which often result in significant emissions.
- Pilot programs aimed at using more sustainable materials or reducing emissions in manufacturing processes.

### **Background**

The UK's 2050 Net Zero target is one of the most ambitious globally, with the government implementing carbon reporting requirements, including those for large companies to disclose Scope 1 and 2 emissions through SECR (Streamlined Energy and Carbon Reporting).

Minnigard Medical Ltd is committed to playing an active role in this transition. As part of our ongoing efforts to reduce emissions, we are integrating innovative solutions in our production processes, including exploring reduced emissions in our supply chains and participating in relevant trials for manufacturing wipes and skin care products.

### **Carbon Reduction Plan for Minnigard Medical Ltd (31/10/2024)**

**Supplier Name:** Minnigard Medical Ltd

**Publication Date:** 31/10/2024

### **Commitment to Achieving Net Zero**

Minnigard Medical Ltd is committed to achieving Net Zero emissions by 2050.

### **Baseline Emissions Footprint**

Baseline Year: 2024

- Scope 1 Emissions: 1-2 tonnes of CO<sub>2</sub>e
- Scope 2 Emissions: 2-3 tonnes of CO<sub>2</sub>e
- Scope 3 Emissions: 3-5 tonnes of CO<sub>2</sub>e
- Total Emissions: 6-8 tonnes of CO<sub>2</sub>e

### **Emissions Reduction Targets**

- Goal: Reduce carbon emissions by 30% by 2030
- Renewable Energy Transition: Achieve 100% renewable energy by 2025
- Supply Chain Sustainability: Reduce supply chain carbon emissions by 20% by 2030

### **Carbon Reduction Projects**

## 1. Energy Efficiency

- Action: Conduct energy audits and upgrade to energy-efficient systems
- Target: Achieve a 15% reduction in energy consumption by 2025

## 2. Renewable Energy Transition

- Action: Invest in solar panels and enter into power purchase agreements
- Target: Achieve 100% renewable energy by 2025

## 3. Sustainable Transportation

- Action: Optimize delivery routes and explore electric vehicles
- Target: Reduce transportation-related emissions by 20% by 2030

## 4. Waste Reduction

- Action: Implement waste reduction initiatives and recycling programs
- Target: Reduce landfill waste by 25% by 2025

## 5. Supply Chain Sustainability

- Action: Engage suppliers in sustainability assessments
- Target: Reduce emissions from the supply chain by 20% by 2030

### Monitoring and Reporting

- Annual Reviews: Monitor progress annually against carbon reduction targets
- Transparency: Publish annual sustainability reports with updates on carbon reduction initiatives

### Declaration and Sign-Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and related guidance and reporting standards. It has been reviewed and approved by Minnigard Medical Ltd's senior management.

Signed on behalf of the Supplier:



Cooper Hill  
Director

Date: 31/10/2024

This document outlines the integration of Minnigard Medical Ltd's carbon reduction efforts into the PPN framework. The plan includes specific targets, carbon emission data, and ongoing actions reflecting the company's commitment to achieving Net Zero emissions by 2050.